

# BEAUMONT

Planning & Community Development  
Multi-Family New Construction Checklist

**1. Please consider scheduling a pre-development meeting with us to walk through your job with each department.**

**2. Verify the following before submitting to the City of Beaumont:**

- All plans must obtain a Texas Registered Engineer Windstorm Certification.
- All zoning requirements for the applicable zoning district must be met. Zoning Codes are available at [BeaumontTexas.gov](http://BeaumontTexas.gov).
- TDLR Registration (TABS#) is required if your project valuation is \$50,000 or more. The Texas Department of Licensing and Regulation Architectural Barriers Division require registration of these projects. The City of Beaumont must verify that this has been done before a permit is issued. Projects of less than \$50,000 valuation are not required to register with TDLR, though compliance with applicable accessibility laws is still required. Visit [TDLR.Texas.gov](http://TDLR.Texas.gov) > Search Site > You will need to click on Texas Architectural Barriers online system to certify compliance.
- Sites, buildings, structures, facilities, elements and spaces, temporary or permanent, shall be accessible to individuals with disabilities.
- Proof of Energy Code Compliance is required for all new construction, demonstrating compliance with the 2015 International Energy Code. This includes a ComCheck Report submitted with plans and Beaumont's IECC compliance worksheet. A list of Energy Inspectors can be found in the Building Codes office or emailed at your request.

**3. In one PDF, please make sure your plans have the following:**

- Property Survey
- Site Plan Detail Sheet
- Foundation Plan Detail Sheet
- Floor Plan Detail Sheet
- Elevation Detail Sheet
- Wall Detail Sheet
- Electrical Plans
- Plumbing Plans
- Mechanical Plans
- Fire Protection or Fire Alarm System Plans  
(Reviewed by Fire Marshall's Office)

**4. Once ready, access online portal at [BeaumontTexas.gov](http://BeaumontTexas.gov) > Departments > Building Codes**

1. **Apply** for permits (The job will be a commercial project, with each unit meeting residential code)
2. **Upload one clean PDF of plans**, as specified above.
3. Additionally, **upload completed ComCheck**, filled out by an approved energy inspector.
  - Note: You do not need to upload windstorm certification or energy code compliance until **end of job**.

**The City of Beaumont has adopted the following building codes:**

|  |   |
|--|---|
| 2015 International Building Code             | 2014 National Electric Code               |
| 2015 International Residential Code          | 2015 International Plumbing Code          |
| 2015 International Fire Code                 | 2015 International Fuel Gas Code          |
| 2015 International Energy Conservation Code  | 2015 International Existing Building Code |
| 2015 International Property Maintenance Code |   |

*Questions? Reach us at [building\\_codes@beaumonttexas.gov](mailto:building_codes@beaumonttexas.gov)*

**TENANTS CANNOT BEGIN MOVING IN UNTIL ALL FINAL INSPECTIONS PASS**